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Financial Executives Institute of Australia | ABN 92 000 601 954  
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## **Notice of Annual General Meeting of Financial Executives Institute of Australia**

The 53rd Annual General Meeting of Financial Executives Institute of Australia will be held at **4.00pm** on **Thursday 22 July 2021** by web conference. The online format reflects ongoing coronavirus precautions.

Members are required to **register their attendance in advance** using this [registration link](#) or emailing [admin@fei.org.au](mailto:admin@fei.org.au), to be **forwarded the log-in details**.

The Annual General Meeting will be held in conjunction with **small group roundtables hosted by the FEI Directors** (registration covers both the roundtable event and the AGM).

The **AGM items of business** will be:

**1. To receive the Directors' Report, the Financial Report and the Auditor's Report for the year ended 31 March 2021.** These reports are available at <https://www.fei.org.au/financial-reports-2/>. Questions for the auditor, PwC, must be submitted in writing and emailed to FEI by 15 July 2021.

**2. To elect the Directors.** Under the FEI Constitution, at least one-third of the Directors must retire each year, including those who were last elected by members three years ago, and those being appointed as a Director during the year.

The following Directors will retire at the AGM, and all but Janelle Hopkins will stand for re-election:

- Cale Bennett – Global Chief Financial Officer, Corporate Travel Management
- Michael Bradburn – Chief Financial Officer, Ausgrid
- David Craig – Former Chief Financial Officer, Commonwealth Bank
- Janelle Hopkins – Chief Financial Officer, REA Group
- David Malek – Chief Financial Officer, Brisbane Airport Corporation
- Keith Neate – Former Chief Financial Officer, Virgin Australia
- Sam Sheppard – Chief People Officer Blackwoods; Executive General Manager People & Safety Wesfarmers Industrial and Safety (WIS)

Under FEI's constitution, nominations for the position of Director (who must be a member) must be made in writing by a member, accompanied by the signed consent of the nominee to act, and must be received by the Secretary at least two business days before the meeting.

**3. To transact any other business** that may be brought before the meeting in accordance with FEI's Constitution.

**Proxies** – if a member cannot attend, he or she may wish to send an apology and to appoint a proxy to attend and vote at the AGM in his/her place. A proxy need not be a member of FEI. A proxy may be appointed using the form which can be downloaded by clicking on the link provided <https://www.fei.org.au/financial-reports-2/> and should be received by the Company Secretary not less than 24 hours prior to the meeting (see the directions on the form).

Any queries can be emailed to FEI's Membership & Events Manager, Sally Fortune, at [admin@fei.org.au](mailto:admin@fei.org.au).

*Jacob Muscat and Yvonne Martins, Company Secretary  
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