

**Notice of Annual General Meeting of  
Financial Executives Institute of Australia**

The 56th Annual General Meeting (**AGM**) of Financial Executives Institute of Australia will be held at **5:00pm on Wednesday 31<sup>st</sup> July 2024** by web conference.

Members are required to **register their attendance in advance** using this [registration link](https://feiaustralia.wildapricot.org/event-5781372) (<https://feiaustralia.wildapricot.org/event-5781372>) or by emailing [admin@fei.org.au](mailto:admin@fei.org.au). You will be **forwarded the Zoom log-in details** to your registered email address on 30<sup>th</sup> and 31<sup>st</sup> of July 2024.

The AGM will be held in conjunction with **a panel event hosted by the FEI Directors** (registration covers both the panel event and the AGM).

The **AGM items of business** will be:

**1. To receive the Directors' Report, the Financial Report and the Auditor's Report for the year ended 31 March 2024.** These reports are available at <https://www.fei.org.au/financial-reports/>. Questions for the auditor, PwC, must be submitted in writing and emailed to FEI (at [admin@fei.org.au](mailto:admin@fei.org.au)) by 24 July 2024.

**2. To elect the Directors.** Under the FEI Constitution, at least one-third of the Directors must retire each year, including those who were last elected by members three years ago, and those who were appointed as a Director during the year.

The following Directors will retire at the AGM, and all but David Craig will stand for re-election:

- Cale Bennett, CFO, TechnologyOne
- Michael Bradburn, Group CFO, Australia Post
- David Craig, Former Chief Financial Officer, Commonwealth Bank
- Brendan Hargreaves, CFO, Officeworks
- Sam Sheppard, EGM People and Safety, Wesfarmers Industrial and Safety

Under FEI's constitution, nominations for the position of Director (who must be a member) must be made in writing by a member, accompanied by the signed consent of the nominee to act, and must be received by the Secretary at least two business days before the meeting.

**3. To transact any other business** that may be brought before the meeting in accordance with FEI's Constitution.

**Proxies** – if a member cannot attend, they may wish to send an apology and appoint a proxy to attend and vote at the AGM in their place. A proxy need not be a member of FEI. A proxy may be appointed using the form which can be downloaded by clicking on the link provided (<https://www.fei.org.au/financial-reports/>) and should be received by the Company Secretary not less than 24 hours prior to the meeting (see the directions on the form).

Any queries can be emailed to FEI's Membership & Events Manager, Sally Fortune, at [admin@fei.org.au](mailto:admin@fei.org.au).

*Jacob Muscat and Yvonne Martins, Company Secretary  
Financial Executives Institute of Australia  
ABN 92 000 601 954  
Level 24, Three International Towers  
300 Barangaroo Avenue  
Barangaroo NSW 2000*