

**Notice of Annual General Meeting of
Financial Executives Institute of Australia**

The 54th Annual General Meeting (**AGM**) of Financial Executives Institute of Australia will be held at **1.15pm on Tuesday 2nd August 2022** by web conference. Provision has been made for those members preferring to attend in person to join the meeting at **Level 24, Three International Towers, 300 Barangaroo Avenue, Barangaroo NSW**. The hybrid format reflects anticipated member preference in light of ongoing coronavirus precautions.

Members are required to **register their attendance in advance** using this [registration link](#) or by emailing admin@fei.org.au. If attending the web conference, you will be **forwarded the log-in details** to your registered email address on 1 August 2022.

The AGM will be held in conjunction with **small group discussions hosted by the FEI Directors** (registration covers both the roundtable event and the AGM). For this reason, it is requested that any members attending in person **arrive by 12:40pm**.

The **AGM items of business** will be:

1. To receive the Directors' Report, the Financial Report and the Auditor's Report for the year ended 31 March 2022. These reports are available at <https://www.fei.org.au/financial-reports/>. Questions for the auditor, PwC, must be submitted in writing and emailed to FEI by 28 July 2022.

2. To elect the Directors. Under the FEI Constitution, at least one-third of the Directors must retire each year, including those who were last elected by members three years ago, and those who were appointed as a Director during the year.

The following Directors will retire at the AGM, and all but Keith Neate and Nicholas Plummer will stand for re-election:

- Gillian Larkins, CFO, ASX
- Keith Neate, Former CFO, Virgin Australia
- Nicholas Plummer, Former Managing Director, Directioneering
- Neale O'Connell, Former Global CFO, Corporate Travel Management
- Tiernan O'Rourke, CFO, Worley
- Julie Raffe, Former Finance Director, Village Roadshow

Under FEI's constitution, nominations for the position of Director (who must be a member) must be made in writing by a member, accompanied by the signed consent of the nominee to act, and must be received by the Secretary at least two business days before the meeting.

3. To approve changes to the constitution of the Financial Executives Institute of Australia as summarised in the attached Explanatory Memorandum. The changes deal with membership matters (in particular, corporate membership) and fully virtual general meetings. The changes, and the proposed final Constitution, are available for member review at <https://www.fei.org.au/financial-reports/>. Changes to the constitution require a special resolution to be passed by members.

4. To transact any other business that may be brought before the meeting in accordance with FEI's Constitution.

Proxies – if a member cannot attend, they may wish to send an apology and appoint a proxy to attend and vote at the AGM in their place. A proxy need not be a member of FEI. A proxy may be appointed using the form which can be downloaded by clicking on the link provided <https://www.fei.org.au/financial-reports/> and should be received by the Company Secretary not less than 24 hours prior to the meeting (see the directions on the form).

Any queries can be emailed to FEI's Membership & Events Manager, Sally Fortune, at admin@fei.org.au.

*Jacob Muscat and Yvonne Martins, Company Secretary
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